

Putnam Fish & Game Club, Inc. Hall-Rental

110 Stone Bridge Road
Woodstock, CT 06281

Mailing Address: Putnam Fish & Game Club, Inc.
P.O. Box 226 South Woodstock, CT. 06267-0226

Rental Chairman, Bruce Firlik
Cell Phone: 860-208-2960 Email: bfirlik@sbcglobal.net

“NO DRUGS OR ALCOHOL ALLOWED ON CLUB PROPERTY AT ANY TIME”

All rentals need advance approval by the Executive Committee.

MEMBER RENTAL:

Any member who has one full year membership and whose dues are in good standing with the club are entitled to rent the facilities for a flat fee of \$85.00 The rental must be for the member or his/her immediate family (i.e. direct dependents, mother or father of the member). The club member must be present during the rental time to oversee activities. The membership price is for Family-oriented events such as (baby/bridal showers, anniversary/ birthday parties, etc.) **Non-member/Outside Organization Rentals are not permitted!**

Note - All outdoor ranges will be closed for the duration of all rentals. **Both indoor ranges will remain open and available to club members even during rentals.** The renter is responsible to ensure all guests Park in the lower parking area only. Rental of the hall includes the use of tables, chairs, the sink, stove and refrigerator in the upstairs kitchen area but excludes all other contents therein. Use of the downstairs kitchen is prohibited unless agreed to by the Executive Committee in advance.

DURATION AND DEPOSITS:

All rentals are for a maximum of 5 hours which includes setup and takedown time. If the rental is needed for a longer time it would need to be approved by the Executive Committee and there would be additional charges. A \$75 cleanup deposit check is required in addition to the \$85 rental fee check prior to the Executive Committee approving the rental date and time. A higher fee may be required depending on how much of our clubs facilities are needed.

The rented property must be left in the same condition as it was found prior to the rental event. All trash and debris must be taken home with you, not left outside in the club trash area. All tables and chairs should be set up as they were when you arrived. Decorations and tape must be removed from walls, ceilings, tables and chairs. Kitchen must be clean and free of trash and refrigerator contents. **Absolutely No Tacks or Staples on Walls, Ceiling or Furniture,(Easily Removable Tape Only).** If everything is clean and in good order after your rental, the Hall Rental Chairman will return your \$75 cleanup deposit check to you. The Rental Chairman reserves the right to withhold any and all of the deposit if additional cleaning/repairs are required.

Use of “Member only” areas are not included or allowed to be used by any renter or guest. These areas will be identified during initial walkthrough with the Rental Chairman. The downstairs kitchen, pool room, meeting room, all shooting / target areas, upper parking area, the fish pond and boat ramp are all Member only areas.

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MEMBER RENTAL PROCEDURE:

1. If you agree to the terms and conditions listed on this form contact the Rental Chairman to see if the day and time you are looking for is available. If your activity falls under the guidelines of this document the Rental Chairman will present it to the Executive Committee for approval.
2. Once it is approved by the Executive Committee the Rental Chairman will set up a day and time to meet you at the club to go over everything with you.
3. At this meeting you should have a filled out copy of this agreement along with a check for \$85 and a second check for \$75 for the cleanup deposit with you.

(You and the Hall Rental Chairman will sign this document together making this a legally binding agreement.)

HALL RENTAL AGREEMENT

(Please print clearly)

Renter's Name: _____ Member # _____
 Address: Street _____ City _____ State _____ Zip _____
 Telephone: Cell: _____ Home: _____
 What is the purpose of the rental? _____

Date Requested: ___/___/___ Requested Hours: From _____ To _____ (Maximum of 5 hours)

Facilities Required: Hall /Hall Kitchen /Picnic Area /Other: _____

“RENTAL CHAIRMAN USE ONLY”

“TO BE FILLED OUT AT THE WALKTHROUGH MEETING”

Members: If paying by check please use two separate checks, one for rental and one for deposit.

Price: Hall Picnic Area \$85.00 / Additional Charges \$ _____

Payment Amount \$ _____ Cash Check # _____

Security Deposit \$75.00 / Additional Charges \$ _____ Cash Check # _____

By signing below, I agree to abide by the terms and conditions set forth in this contract. Furthermore, I agree that the decisions of the Hall Rental Chairman are final and binding. I waive any claim against PF&G for any personal injury, loss or damage that I might suffer in connection with the rental of PF&G.

Renters Signature: _____ **Date:** ___/___/___

Rental Chairman Signature: _____ **Date:** ___/___/___